

Questionnaire for the Members of the Audit Committee

Question	Response
1	How do you think the Audit Committee has performed over the course of the year?
	<ol style="list-style-type: none"> 1. Ok 2. With difficulty over the past few months but as well as can be expected. 3. Input from the limited number of members who bothered to participate in meetings has been of the highest calibre. High standard of questions from them, and support quite rightly expressed for the Officers involved.
2	<p>Audit Committee agendas:</p> <ol style="list-style-type: none"> a) Is the content relevant? b) If not, what subjects would you like to see included? c) View on the number of items included
	<ol style="list-style-type: none"> 1. Yes - ok with number of items. 2. <ol style="list-style-type: none"> a) Yes c) About right 3. <ol style="list-style-type: none"> a) Yes, content is reactive and when necessary proactive b) n/a c) The meetings last long enough but some members have never attended, so it is difficult to gauge if the balance is right. The Audit Team officers have a good sense of what is important and timely to bring to Committee.
3	<p>What is your view on the quality of the reports received?</p> <ol style="list-style-type: none"> a) From SDC officers b) From Grant Thornton
	<ol style="list-style-type: none"> 1. Fine 2. <ol style="list-style-type: none"> a) Excellent b) Good 3. <ol style="list-style-type: none"> a) Informative, as they should be, and understandable b) Fully compliant with somewhat cumbersome national guidelines
4	Is the level of detail correct?
	<ol style="list-style-type: none"> 1. Yes 2. Yes - we can always ask questions for further detail if necessary. 3. Not always detailed enough.
5	What improvements would you like to see in reports?
	<ol style="list-style-type: none"> 1. n/a 2. I'm confident that our qualified professional officers report as required and as a new member to Audit I certainly wouldn't presume to suggest improvements. 3. Provide detail &/or case examples and avoid generalisations. "Assurance" is a cover-up meaningless word unless supported with evidence.
6	Is it helpful to have Grant Thornton present at 3 meetings per year?
	<ol style="list-style-type: none"> 1. Could have less. 2. It seems to be but probably twice a year should be ok.

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		3. Two should be enough: one to outline their forward plan, and the second to present their report (unless they need a third to highlight / discuss any issues before they appear in the final report).
7	<p>a) Do you think your personal contribution has been effective?</p> <p>b) What steps do you think could be taken to improve your personal contribution further?</p>	<p>1. Not yet.</p> <p>2. a) I have worked in small commercial businesses all my life where finance and audit is very different, so my contribution has mainly been one of listening and learning. I have found it very interesting. b) Only time.</p> <p>3. a) Yes b) Spending time with the Audit Team and/or GT when working in the field.</p>
8	Any other comments	<p>1. None</p> <p>2. Officers have been very patient and painstakingly explained any points mentioned so my only comment is to give my thanks.</p> <p>3. I am concerned that some members of Audit Committee have never attended meetings, so they ought to be replaced by more interested &/or more readily available members. (This needs to be raised with Cllr Fleming.)</p>